16 November 1953

MEMORANDUM FOR: Deputy Director/Administration

SUBJECT : PRC Approval of OCD Microfilm Program

1. In response to the question raised at the meeting in your office last Friday relative to the PRC authorization for expenditures under the microfilm program, I wish to advise the following.

2. The PRC approved the project in December 1951 in the amount of $37,611 to initiate the program in fiscal year 1952 and in the amount of $62,285 for the annual cost thereafter. As no funds were expended during fiscal year 1952, OCD requested advice of the Comptroller as to the expenditures that would be authorized for initiating the project in fiscal year 1953. The Comptroller ruled that, inasmuch as the subject project had been approved in principle by the PRC, that it was not believed that further PRC action was necessary and authorized OCD to expend the amount requested for fiscal year 1953 to initiate the project. This totalled $38,060, the original estimate for the initial expense for equipment and the cost of supplies for one year. The actual amount expended in fiscal year 1953 for this purpose was $42,355. The excess amount of $4,295 was due to the purchase of a 3-year supply of film sort cards, the added cost of which in 1953 will be made up through reduced requirements in subsequent fiscal years.

3. Assuming that it was not the PRC intent to require the expenditure of funds exactly in line with the preliminary estimate for object class of expenditure, it would appear that the expenditures to date and the proposed expenditures for the current fiscal year for supplies and equipment are within the general intent of the PRC. As indicated on the attached summary, prepared by ███████████ the total expenditures in each of the years involved are less than the total amount approved by PRC for the program.

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for ROBERT AMORY, JR.
Deputy Director/Intelligence

Attachment

Document No. _____ 25 79
No Change in Class. ☑
☐ Declassified
Class. Changed to: TS S C
Next Review Date: 1987
Auth.: HR 70-3
Date: _____ By: 033